

MINUTES

CALS Curriculum Committee Meeting
Tuesday, November 27 2012, 12:00PM
250 Agricultural Hall

Present: Pelegri, Fadl, Hayslett, Jackson, Van Eyck, Pfatteicher, Gisler, Statter

Absent: Barak, Bland, Kloppenburg, Mitchell

Pelegri calls meeting to order at 12:03PM.

Minutes

Van Eyck motioned to approve minutes, Jackson seconded the motion. The minutes were unanimously approved.

New Business

PP590 Plant Path.

Jackson acting as lead. Jackson verifying correct course number. Pfatteicher confirms. Jackson explains flexibility in capstone experience (number of credits taken). Course description covers areas that committee wanted to see. Jackson sees no problems on proposal form. Jackson sees no impact on other degree programs.

Jackson states course is under L&S designation, faculty wants to make course available to L&S students. Pfatteicher clarifies L&S process. Syllabus contains adequate information. Jackson sees no problem with syllabus.

Jackson moves to accept proposal as is. Hayslett seconded. Move to debate.

Pfatteicher questions regarding 4 maximum credits.

Pfatteicher identifies missing hyphens in proposal. Pfatteicher questions if course should cover Comm. B requirement. Course appears to meet Comm. B course requirements.

Fadl unclear if course can be taken more than 1 time, over separate semester. Pfatteicher clarifies that students would be able to spread course over two terms. Pelegri asked if it will appear in DARS. Gisler affirms.

Pfatteicher explains that when students fill out agreement form, they must explain their project timeline. Students that fall short of timeline can receive an incomplete and re-take course, if approved by faculty.

Van Eyck supports reference of international issues in proposal for capstone and feels this emphasis is important in capstone experience.

Pelegri feels there is room to improve agreement form. Appears to be no follow-up. Although course meets requirements, Pelegri would like a method of follow-up.

Pfattiecher explains that students can be forced to submit thesis' to department to provide follow-up.

Pelegri makes friendly amendment to ensure students submit their thesis at end of semester to Undergraduate Program and Services Office to forward to UW Libraries.

Pelegri calls to questions. Motion carries unanimously.

Inter-AG. 002 (222)

Laura Van-Toll presenting syllabus for course. Course proposal came to committee last spring. CALS already has domestic internship credited programs, wanted to establish vehicle for credits for international work. Van Toll said reflection on experiences will add to experience.

Van Toll states course proposal form has not changed. Pelegri asks if committee needs to approve syllabus. Pfattiecher affirms.

Pfattiecher has question regarding "individual instruction." **Proposal should be uniform in stating individual instruction.**

Pelegri makes motion to approve course with syllabus. Fadl second. Move to debate.

Pelegri asks Van Toll what made course creation difficult. Van Toll said trying to make individual experience into a standard course. Goal was to bring faculty research to students in context of experience.

Gisler stated that grading scale **needs to add "AB, BC" for graded course.**

Van Toll states internships last approximately 3 months. Pfattiecher explains grading is determined by amount of time with faculty (contact hours) and hours of work.

Fadl asks if a student misses a major function of the course (e.g.; field work) what weight would have on grade. What are the weights of the assignments?

Fadl suggests assigning weights to the various functions of the course. Van Toll agrees.

Van Toll said lab provides feedback from lab, via Skype or anecdotal. Van Toll added that faculty have connections with many international labs and often are well aware of student work. Van Toll attitude has a lot to do with success.

Pelegri asks about method of contact between faculty on campus and students abroad. Pelegri suggests ongoing communication would create quality control. Van Toll agrees and believes with graded course, students now have incentive to correspond with faculty on-campus.

Van Toll considers adding contract or agreement form for students.

Pelegri calls to question. Motion passes unanimously.

Old Business

Motion to adjourn at 12:38pm. Seconded by Fadl.

Submitted Dan Statter,