

# Minutes

CALS Curriculum Committee Meeting  
Tuesday, September 15, 2009, Noon – 1:30  
250 Agricultural Hall

Present: Stier (Chair), Bednarek, Bohnhoff, Culbertson, Gisler, Grummer Howell, Paustian, Pfatteicher, Kurtz, Martin

Guest: Dean Ray

Absent: Scheufele

## NEW BUSINESS

**Introductions** of all committee members and support staff were made.

**Charge For The Year** (Ray) – The CALS Curriculum Committee will be meeting twice a month. One meeting will focus primarily on course proposals and the other meeting will focus on large-scale curriculum issues pertaining to the college. Priorities for this year include: reviewing the course proposal process, discussing curriculum reform for CALS, increasing contact with the APC with respect to curriculum reform. The committee will be working with Dean Sarah Pfatteicher as the new Ex Officio.

**Approval of June Minutes** - A motion to approve the minutes from the June 2009, CALS Curriculum Committee was made by Kurtz and seconded by Howell. **The motion passed.**

### New Course Proposals

#### **Urban & Regional Planning 622:**

*Applications of Geographic Information Systems Planning, 3 credits*

**Lead: Howell**

Discussion points: (a) Concerns were voiced regarding item 16 on the proposal form explaining course overlap. The courses were listed and not explained in a narrative format. (b) A question was raised regarding how the lecture/lab minutes added up to 3 credits. The committee concluded that 3 credits appropriately represented this course. (c) A final exam is not listed; however, the committee felt that the culminating project/presentation could serve as an exam equivalent. A motion was made by Howell and seconded by Bohnhoff to conditionally approve URPL 622. **The motion passed with conditional approval upon reworking item 16 on the course proposal to include narratives on the course overlaps.**

#### **Institute for Cross College Biology Education 660:**

*Research Mentor Training Seminar, 1 credit*

**Lead: Kurtz**

Discussion points: (a) No grading scale was included on the course syllabus. Since BIOLOGY 660 is primarily a graduate course, the instructor suggested using a “Contract A” as a grade. It was determined that a more specific grading scale was needed for a “Contract A.” The committee then discussed a credit/no credit option for the course that would also require further criteria such as a checklist for completion of assignments/projects. (b) The committee suggested possibly renaming the course to be “Research Mentor Practicum,” to better reflect the course content. (c) There is inconsistency between the wording in paragraph 3 of the cover letter - *a course replacement of Biology 675 and Plant Pathology 801- Lecture 2* and item 17 of the course proposal - *no course would be deleted*. (d) There was no letter of support from Bacteriology. Kurtz will follow up with the instructor to address the committee’s comments. **The proposal has been tabled until the above listed recommendations have been addressed.**

## Course Change Proposal

### **Horticulture 550:**

*Molecular Approaches for Crop Improvement, 3 credits*

**Lead: Stier**

Requested change: to include cross-listing with Genetics

Discussion points: None. A motion was made by Stier and seconded by Paustian to approve the cross-listing change of HORT 550 to include genetics. **The motion passed.**

## OLD BUSINESS

**Obsolete Course Review** (Pfatteicher) – A document was presented regarding the Obsolete Course Review. After discussion, the following modifications were made:

Item 1 – remove “recommendation would be to keep all but 799.”

Item 2 – remove “but be sure any cross-listing departments concur (or do not object to this Department keeping this course).

Item 3 – remove “but confirm cross-listing actions

Item 4 – remove “but establish time to revisit decision??”

It was noted that all departments should receive the distributed complete list of CALS courses in question for review. A motion was made by Bohnhoff and seconded by Culbertson to adopt all 4 items on the document as policy. **The motion passed.**

A motion was made by Grummer and seconded by Stier to adjourn the meeting. **The motion passed.**

Meeting adjourned at 1:15 pm.

October Meetings:

Tuesday, October 6th, Room 250, Agricultural Hall at noon

Tuesday, October 20th, Room 250, Agricultural Hall at noon

Submitted by Karen Martin