

# Minutes

CALS Curriculum Committee Meeting  
Tuesday, November 13, 2018, 12:00 p.m.  
145 Soils/King Hall

**Voting Members Present:** Balster, Wattiaux, Holden, Kucharik, Courtenay, Goldman, Veum, Mui  
**Staff:** Bollig, Garvens, Wassarman

Meeting called to order at 12:00pm.

## CONSENT AGENDA

1. Review meeting minutes from Oct 23, 2018

**Item 1 approved by consent**

## ACTION ITEMS

1. **HORT/AGRONOMY/AN SCI/GENETICS 615** Genetic Mapping– new course proposal; effective Spring 2019
  - This new course hopes to fill a gap in the graduate course offerings on the subject of genetic mapping, which is an important part of genetics and breeding.
  - **Motion to approve (Holden, Goldman), Vote: 6-approved, 0-denied, 0-abstained;** The committee offered the following recommendations:
    - Revisiting the policy in regards to homework due to concern about whether students would discuss, but not share written homework
    - Adding campus provided text related to accommodations for students with disabilities to the syllabus
    - Being more specific about expectations if fluency, as opposed to basic knowledge, in R programming is required
    - Reaching out to Dairy Science regarding potential teaching contributions
2. **BOTANY/PL PATH 333** Biology of the Fungi– new course proposal; effective Spring 2019
  - This new course is being proposed because of limited enrollment in BOTANY/PL PATH 332 due to classroom space capacity. Some students have also expressed concerns over committing to attend two different laboratory sessions or not needing the laboratory, but having a general interest in learning about fungi. The solution was to create a lecture-only course that meets with BOTANY/PL PATH 332 at the same time in a classroom that accommodates more students for enrollment.
  - **Motion to approve (Kucharik, Holden), Vote: 6-approved, 0-denied, 0-abstained;** The committee offered the following recommendations:
    - Adding a note in the syllabus and/or having independent exams, due to concern whether students in BOTANY 333 would be disadvantaged, or have the perception of being disadvantaged, in exams by not attending laboratory and missing ad hoc discussions during lab time
    - Adding campus provided text related to accommodations for students with disabilities to the syllabus
3. **INTER-AG 140** CALS QuickStart: Foundations – new course proposal; effective Summer 2019
  - The CALS QuickStart program is as an option for incoming CALS students to allow them the opportunity to get an early start on campus. It is designed to support students' transition to college, foster early and intentional academic and career planning, and create community among incoming CALS students.
  - This portion of the QuickStart program is an 8-week online course where incoming students can earn credit for the first-year seminar requirement. Weekly course modules are set up to help students focus on personal, academic, and professional development. The course was piloted as a topics course during the Summer 2018 term and received overwhelmingly positive feedback from students, staff, and faculty.
  - **Motion to approve (Goldman, Balster), Vote: 6-approved, 0-denied, 0-abstained;** The committee offered the following recommendations:
    - Future consideration of revisions to learning outcomes to be more measurable

4. **INTER-AG 141 QuickStart: Connect2Campus – new course proposal; effective Summer 2019**
  - The CALS QuickStart program is as an option for incoming CALS students to allow them the opportunity to get an early start on campus. It is designed to support students' transition to college, foster early and intentional academic and career planning, and create community among incoming CALS students.
  - This portion of the QuickStart program builds off the online course, and is an on-campus course offered prior to the start of the Fall semester. This course allows students to gain first-hand exposure to the variety of academic, co-curricular, and professional opportunities available in CALS and on the UW-Madison campus and gives them the chance to connect with fellow students, as well as faculty and staff. This course was also piloted as a topics course during the Summer 2018 term and received overwhelmingly positive feedback from students, staff, and faculty.
  - **Motion to approve (Goldman, Kucharik), Vote: 6-approved, 0-denied, 0-abstained**
5. Discuss Review of International Studies Course Applications
  - The committee discussed how they will run the review of the International Studies course applications that have been submitted to help recreate the International Studies course list. The committee discussed the process for how they will review and evaluate the applications, as well as how topics courses will fit into the process and course review.

#### **INFORMATIONAL ITEMS**

1. Update on Joint Meeting with University Curriculum Committee
  - At this meeting there was a presentation by the Vice Provost in regards to learning outcomes and assessment. There is intention to integrate systems (SIS, AEFIS, Canvas, Lumen, etc.) so that they interact with one another to track for more transparency for students, staff, and faculty in terms of assessments and learning outcomes.

Meeting adjourned 1:19pm.