

# Minutes

CALS Curriculum Committee Meeting  
Tuesday, December 11, 2018, 12:00 p.m.  
145 Soils/King Hall

**Voting Members Present:** Balster, Wattiaux, Goldman, Holden, Kucharik, Anderson, Courtenay, Veum, Mui  
**Staff:** Garvens, Wassarman  
**Guest:** Tom Browne

Meeting called to order at 12:00pm

## CONSENT AGENDA

1. Review meeting minutes from Nov 27, 2018
2. **GENETICS/MD GENET 662** Cancer Genetics – course change proposal; effective Summer 2019
3. **HORT/AGRONOMY 376** Tropical Horticultural Systems – course change proposal; effective Summer 2019

**Items 1,2,3 approved by consent**

## ACTION ITEMS

4. **Changes to CALS Probation Policy**
  - The committee discussed proposed changes to the CALS probation policy, in regards to academic standing. At this time, on the fall and spring semesters impact academic standing, and summer term does not have any implications. CALS and the College of Engineering are the only schools/colleges that do not include it. CALS is proposing that summer term be included, effective for the Summer 2019 term. They also feel that is can be a good time for students to take courses to help their GPA, and that it won't impact too many students, but just adds consistency to the policy and helps clear confusion.
  - **Motion to approve: (Courtenay, Kucharik); Vote: 6-approved, 0-denied, 0-abstained**
5. **International Studies Review of Course Applications – 2<sup>nd</sup> Round**
  - The committee discussed the first round of International Studies course applications. Each course was discussed and committee members were given the opportunity to share any thoughts or concerns in regards to the course and the application materials. Feedback was given to several applicants in order to allow for their resubmission.
6. **International Studies – Renewal/New Course Submissions**
  - The committee discussed the renewal process for any courses that are approved for the international studies requirement, effective Fall 2019. It was discussed that the CALS Curriculum Committee will review courses according to the criteria that they used for the initial application, using that opportunity to give comments and feedback on content, quality, and other components of the course overall every five years. The five-year mark will not be from the time each individual course is submitted, but every five years in general.
  - **Motion (Balster, Wattiaux); Vote: 6-approved, 0-denied, 0-abstained**
    - The CALS Curriculum Committee will review courses on a 5-year basis, regardless of when they are submitted. They will have the opportunity to assess each course with the criteria that the committee currently has in place, with the ability to comment of give feedback on the syllabus and relevance of course content. If a course is submitting any changes, then it will also be reviewed at this time.
  - **Motion (Wattiaux, Balster); Vote: 6-approved, 0-denied, 0-abstained**
    - The CALS Curriculum Committee will consider evaluating new course requests for the international studies requirement once a year, for both existing courses and new course proposals that come in. There will be an annual fall deadline, yet to be officially determined.

Meeting adjourned 1:30pm.

\* indicates proposal is returning to the Curriculum Committee for additional review