

Minutes

CALS Curriculum Committee Meeting
Tuesday, November 9, 2021, 1:00 – 2:30 p.m.
6201 MSB

Voting members present: Forest, Goldman, Lankau, Van Pijkeren, Vermillion Kalmon, Wagner
Absent: Banúelos, Ney
Student Members present: Mui
Ex Officio: Ackerman-Yost, Barber
Minutes Taken by: Arnfelt

CONSENT AGENDA

1. Review meeting minutes from October 26, 2021
2. **Course discontinuation**
AN SCI 150 – Career Orientation Animal/Poultry Sciences
Effective Spring 2022
<https://next-guide.wisc.edu/courseadmin/?key=409>

Items approved by consent.

ACTION ITEMS

1. **Re-review: New Course** 1:25-1:35pm
AN SCI/DY SCI 102 – Introduction to Animal Sciences Lab Forest/Ney
Effective Spring 2022
<https://next-guide.wisc.edu/courseadmin/?key=89316>

Motion to approve (Forest, Goldman)

Discussion: The updates made to the proposal resolved the issues of the committee. The committee suggested that minor changes be made to the learning outcomes to make them more clear for students.

Vote: 6-0-0

2. **Review calls for Teaching and Advising Awards**
 - a. Robert R. Spitzer Teaching Excellence Award
 - b. WALSAA Outstanding Advisor Award
 - c. Arthur J. and Ellen A. Maurer Extra Mile Award

Motion to approve the call for Spitzer award (Forest, Lankau)

Discussion: The committee had minor tweaks to the language to provide more guidance on who should be filling out the pieces of the nomination package. The committee also added some footnotes to some of the tables. The committee discussed the review process and determined that the requirements currently in the Call did not support group discussion and decision-making.

Vote: 6-0-0

Motion to approve the call WALSA Award (Van Pijkeren, Vermillion Kalmon)

Discussion: The committee discussed some of the difficulties with this award given the variety of advising represented. To support advisors for clubs and organizations, the committee recommended adjusting the percentages for selection criteria. The committee also added guidance for nominators on working with departments to collect information and made the support letter required instead of optional.

Vote: 6-0-0

Motion to approve the call for Extra Mile award (Van Pijkeren, Lankau)

Discussion: The committee discussed some of the difficulties in reviewing this award, as nomination packages by students vary widely. More guidance was added to the Call on how to get a job description.

Vote: 6-0-0

INFORMATIONAL AND DISCUSSION ITEMS

1. Review guidance documents for award review

Discussion: These documents are not governed content but resources for the committee to use when reviewing the awards. The committee recommended adding percentages to the documents to help guide review.