

# CALS Curriculum Meeting Minutes

4 May 2010

Attendance: Grummer, Bohnoff, Bednarek, Verbeten, Gillian-Daniels, Kurtz, Stier Pfatteicher, Howell, Scheufele, Martin, Paustian, Gisler

Apr 6 minutes to be approved next mtg

## New business

### **Environmental Science proposal**

Efforts to move forward with an environmental sciences major are being resurrected. An Enviro Studies major is now being reviewed by Regents as Part A request (permission to plan). Enviro Sci already has permission to plan and is in part B (permission to implement): desire is to have both go up for Plan B approval at same time later. We would need to see it at curriculum committee by Sept. 2010 in order for it to be implemented by 2011. Ventura (Soil Sci) wants 1-2 persons from committee to preview it for red flags.

Want them to go through together as the Studies major is broad; Enviro Sci major emphasis is different; each intended for different set of students as core courses are different. Enviro Studies to be offered from NIES and will require another major as a primary major.

No current examples of majors in CALS that aren't tied to a specific dept. Environmental Sci would be first. (Note: Biology major is intercollegiate major) We need to identify the administrative oversight (e.g., course updates, etc.). Soils has been working on the proposal—would Soil Sci be the lead dept.? Would a college committee be the lead/administrative unit? Resource and governance questions to be identified/answered.

Sarah asked for volunteers to provide feedback. Bohnoff willing to help.

### **Consulting on Allocation of CALS TAs** (from MIU proposals)

CALS curriculum committee could provide info on process OR make decisions on allocations with Dan and Sarah. Third option is for Dan to develop a sub-committee

-Issue with potential conflict of interest by many committee members  
-Budget office personnel?-make sure depts. don't receive supplemental TAs if they already got a TA from another MIU.

Note: Board of Regents has right to rescind MIU funding.

-Need to look at TA contract to ensure compliance. May need or be most desirable to provide TA for a 2 yr period.

-We just got word on funding last week, need quick turnaround for this year. Acknowledge needs change from year to year so TAs are housed at college level for most appropriate allocation.

-Would APC be more suitable? Maybe CALS curriculum committee would be best?

-Ad hoc committee may be best for now w participation from CALS curric committee  
---acknowledge that persons with potential conflicts of interest may be best suited for identifying TA allocations

### **Curriculum Implementation** (timeline, templates, forums, PA)-Pfatteicher

-Pfatteicher handed out draft timeline

e.g.,

June-Aug: Depts sketch out new major reqts in consultation w UP&S (template avail. ~ June 1)

Sept-Nov: Working groups across depts. to explore possible collaborations

December: Depts vote on their new major reqts

Jan. 2011: CALS curric committee reviews major reqts across depts. to ensure compliance w univ and college regs, plus comparable formatting across programs

-Discussed if depts. were set up to develop their curriculum sheets

-Business concentration: Depts with ASB now utilize School of Business courses---will these sets of reqts look similar among depts.? Refer students to Entrepreneurship or Business certificate? AAE is developing set of certificates

-Dietram: student models exist on campus for PA positions to help develop a program like this. Engineering very successful hiring an undergraduate for re-accreditation.

Grummer: Curriculum committee supports hiring PA for a full-year to assist with implementation for single BS degree in CALS. 2<sup>nd</sup> by Scheufele.

-CALS should find money to support implementation whether from this money or not. A full-year position is more suitable.

-Unanimous approval.

### **Plans for Summer**

Meeting May 18

Send out request to move June meetings to combined one week of June 7.

### **Old Business**

MS/PhD proposal for epidemiology.

Its School of Public Health proposal being reviewed by CALS for letter of support. We can push off until May 18.

Paustion: motion to adjourn, 2<sup>nd</sup> by Stier.

Adjourned 1:10 pm