

Minutes

CALS Curriculum Committee Meeting
Monday, June 7, 2010, 10:00-11:30 a.m.
250 Agricultural Hall

Present: Stier (Chair), Bohnhoff, Gillian-Daniels, Howell, Kurtz, Paustian, Pfatteicher, Scheufele, Verbeten

Absent: Bednarek, Pelegri, Grummer, Gisler, Martin

Guest: Maria Stubbings (new PA for Curriculum Implementation)

Approval of Past Minutes

- The April 6 minutes were unanimously approved.
- The April 20 minutes were amended to correct two errors and unanimously approved
(remove "A-F grading scale is needed" from notes under L SC COM 305)
(correct spelling of Holtz Center under L SC COM 310 notes)
- The May 4th minutes were unanimously approved.

ANNOUNCEMENTS

Thanks to departing committee members, Scheufele, Howell, Kurtz, and Grummer. Stier has agreed to return for another term and to serve as chair again for 2010-11, at the request of Interim Associate Dean Schaefer.

Welcome to Maria Stubbings, who has been hired as the new Project Assistant to assist with curriculum implementation. She earned her BS Natural Science in Genetics in May 2010 and will begin graduate work in LSC in Fall 2010. She worked as a peer advisor at CALS SOAR in Summer 2009 and also served on the Academic Affairs Visioning Committee in Spring 2010.

COURSE PROPOSALS

Course Change Proposals

BIOCHEMISTRY 625: Coenzymes and Cofactors in Enzymology Lead: Pfatteicher

Request: correct typo in originally listed prerequisite

A motion was made by Paustian and seconded by Bohnhoff to approve the course change to **Biochemistry 625. The motion was approved. Committee noted that no Divisional Committee was identified – presumably is Biological Sciences.**

New Course Proposal

LSC 280: Research Methods in the Communication Industry Lead: Scheufele

Came through Curric Cmte on 4/20 as LSC 305, sent back for rework

LSC 285: Science, Media, and Society Lead: Scheufele

Came through Curric Cmte on 4/20 as LSC 310, sent back for rework

LSC 625: Risk Communication Lead: Scheufele

Came through Curric Cmte on 4/20, sent back for rework

Motion made by Scheufele and seconded by Bohnhoff to approve LSC 280, 285, and 625 with the following minor edits. LSC 280, page 2, correct course number at top margin of page. LSC

285, correct course number at top margin of page. LSC 625, under item #16, remove parenthetical “(introductory)” as no longer appropriate. **The motion passed.**

LSC 370: Communication in Life Science Industries

Lead: Scheufele

Scheufele recommended tabling this proposal with following recommendations back to LSC.

- Level of course should be adjusted down to 200-level (270, if that number is available), as the current 280 and 285 (see above) were adjusted down from 300-level. See item #8 on Course Proposal form.
- Provide a c.v. for Dr. Runge (and change title from current “Professor” listing on Course Proposal form).
- Edit syllabus citations to be in APA format, since students are advised to use that format in their own work.
- Clarify/adjust grading scale and points per assignment. Goal is to make the intent transparent to students (not to dictate a particular scale). Consider rewording or further clarifying current category of “Participation (misc.)” under grading scale.

The proposal was tabled.

NEW BUSINESS

- TA allocations from MIU proposal (update)

Stier announced that allocations for 2010-11 from MIU funds were announced to recipient departments late last week. **Committee requested that Interim Associate Dean Schaefer provide a memo to all departments on the allocations for 2010-11. Pfatteicher agreed to present a document covering the process for (and relevant history of) TA allocations to the committee in early fall.** The committee also requested an update on the timeline for associate dean hiring in the college.

- CALS degree program development
 - PA hired-Maria Stubbings
 - Review new curriculum template & detailed timeline for summer
 - Role of curriculum committee in reviewing major requirements

Stubbings and Pfatteicher explained and circulated a draft new curriculum sheet template. Howell commented on the 4-year plan that it might be helpful to have two separate docs (one interactive, and one looking more like the current four-year plan). Bohnhoff suggested looking at BSE curriculum sheet, especially final 2 columns on “date taken” and “grade earned.” Stubbings and Pfatteicher shared the Soil Science online curriculum sheet. Scheufele recommended that if we create something like this, it should be database driven (so if one class description, etc. is changed, all depts. that use that class has the change). Howell recommended considering combining UW Gen Ed and CALS BS requirements? And then have the UW Gen Ed requirements in a separate place. Scheufele suggested to cell merge UW Gen Ed and CALS BS columns when they are the same.

Decision to have curric committee members to fill in curriculum sheet for each of their majors, then have departments not represented on Curric Cmte fill in their curriculum sheets.

A motion to adjourn was made by Scheufele and seconded by Paustian. **The motion passed.**

Meeting adjourned at 1:30 pm.

Submitted by Sarah Pfatteicher with assistance from Maria Stubbings

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